

ROUTING AND TRANSMITTAL SLIP			Date
TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.	EO/DDA	EM	27 FEB 1985
2.	ADDA		27 FEB 1985
3.	DDA		27 FEB 1985
4.			
5.			
Action	File	Note and Return	
Approval	For Clearance	Per Conversation	
As Requested	For Correction	Prepare Reply	
Circulate	For Your Information	See Me	
Comment	Investigate	Signature	
Coordination	Justify		

**REMARKS**

Harry:

Transmitted herewith is the DDS&T designation paper in the same form and substance as you have already seen for the Security and DO designations. This is the last of the designation memos.

This process of reviewing with DO, Security and S&T the substance of the files to be designated has been exceedingly difficult and arduous. I regret that I did not request all

(continued on reverse side)

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.205

S E C R E T

DD/A Registry  
85-0701

OIS 85-092

26 February 1985

70-4

MEMORANDUM FOR: Deputy Director for Administration

FROM: 

Director of Information Services

SUBJECT: Directorate of Science and Technology File Category  
Recommendations

REFERENCES:

A. Memorandum from the DCI to the Deputy Director for Science and Technology, dated 15 October 1984; Subject: Implementation of FOIA Relief Legislation

B. Memorandum from the DDA to the D/OIS dated 24 October 1984; Subject: File Designations under the CIA Information Act

1. I have prepared for your signature the attached memorandum to the Director of Central Intelligence transmitting the recommendations of the Deputy Director for Science and Technology that four categories of files be designated as exempt from the Freedom of Information Act. These recommendations were developed in accordance with Reference A. In accordance with Reference B, I have closely monitored the development of the Directorate of Science and Technology (DDS&T) recommendations. My special task force, through numerous meetings and many hours of discussions with the Chief, Management Staff (DDS&T), the DDS&T Records Management Officer, and officials from the S&T operating components, has reviewed and guided the drafting of the proposed file category and subcategory designations.

2. The records of the Directorate of Science and Technology that fall within the boundaries defined in the CIA Information Act of 1984 as exempt from the FOIA are encompassed by four categories. The records of the S&T components that document some portion of the activities defined in these four categories are described in related subcategories. These subcategories reflect that portion of the Directorate's activities carried out by each component.

UNCLASSIFIED When Separated  
from Attachment

S E C R E T

S E C R E T

25X1 3. The main purpose and accomplishment of our careful review was to ensure that only those files that document the means by which foreign intelligence or counterintelligence is collected through scientific and technical systems are recommended for designation. Each category and subcategory was carefully reviewed against the criteria for designation established in the legislation. In the process, DDS&T Instruction [redacted] was developed to set forth policy and procedures for designating the files of the Directorate of Science and Technology. This instruction contains the criteria for file designation, describes the four categories recommended for designation, and details the steps to be taken in developing and modifying the list of file designations. These categories have the full concurrence of the Office of General Counsel and the Office of Legislative Liaison.

25X1 4. Accordingly, I request that you sign the attached memorandum which recommends that the Director of Central Intelligence approve the designation of file categories submitted by the Deputy Director for Science and Technology, whose memorandum also is attached.

Attachment:  
As stated



S E C R E T